

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2019
4:00 P.M.**

The Board met in regular session at the Sierra View Library, 4001 S. Virginia Street, Reno, NV 89502

Chair Holland called the meeting to at 4:00 pm.

1) ROLL CALL

Board Members Present: Amy Ghilieri, Wayne Holland, Zanny Marsh, Jean Stoess

Board Members Absent: None

County Staff Present: District Attorney Herb Kaplan

Public Present: Wendy Urruty

2) PUBLIC COMMENT

None

3) APPROVAL OF MEETING MINUTES

a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF AUGUST 21, 2019

On motion by Trustee Stoess, seconded by Trustee Ghilieri, motion which duly carried, the Board approved the meeting minutes from August 21, 2019. All in favor, none opposed.

Trustee Parkhill arrived at 4:01 pm

4) OLD BUSINESS

None

5) NEW BUSINESS

a. PRESENTATION OF CERTIFICATE OF APPRECIATION TO VOLUNTEER THOMAS FEENEY

Director Scott presented the Certificate of Appreciate to Mr. Feeney.

6) REPORTS

a. LIBRARY DIRECTOR'S REPORT

Director Scott answered questions and briefly discussed agenda items presented in the Library Director's Report included in the Board Packet.

b. SIERRA VIEW LIBRARY REPORT ON PROGRAMS, ACTIVITIES AND OPERATIONS

Branch Manager Sarah Jaeck provided a PowerPoint presentation full of pictures focusing on programming and outreach. She stated that numbers are similar to last year and highlighted the following:

- Grow Young Readers Strategic Initiative:
 - 450 programs including pilot of Baby Lapsit Story Time and Toddler Times with over 5,000 attendees
 - 70 outreaches including more focus on monthly Headstart and Pre-K Storytime outreaches with almost 1,600 attendees.
 - 786 library cards issued
- Community Hub Strategic Initiative:
 - Duncan-Traner Library continually provides a safe place for after school and includes partnership programming such as Cultural Diversity Day, Community Helper Day and Trunk or Treat.
 - Sierra View Library provides meeting room access and has opened up work spaces throughout the branch as well as hosting Do It Yourself Clinics and Bi-annual hosting of the Financial Series.
- Express Creativity Strategic Initiative:
 - Held Lego Camps, STEAM Camp
 - After school STEAM and Art programs
- Know Your Community:
 - Featured Day of the Dead and the PRIDE month displays in the branch.
 - VR has been popular over the summer and continuing into the fall.
 - Teen: Hosting Game On for patrons to play on the Playstation and will be hosting a live Fortnite program this fall for teens.
 - Staff has worked hard to hit area back to school events since August and have attended 10 of 12, made 950 contacts and issued 220 library cards.

c. MONTHLY TECHNOLOGY UPDATE

A written report was passed out prior to the beginning of the meeting. There was no discussion on this agenda item.

d. COLLECTIONS UPDATE

Collections Manager Debi Stears presented a PowerPoint presentation updating the Board on the costs of ebooks and physical materials. Additionally, she outlined the history of ebooks purchases to include emerging issues with the five main publishers purchasing policies and the impact it is starting to have on library systems across the nation.

Ms. Stears provided a brief report on the emerging trends she is seeing for the Sierra View Library. This information was included in her PowerPoint presentation.

e. YOUTH SERVICES AND LIBRARY EVENTS UPDATE

Youth Services and Library Events (YSLE) Manager Beate Weinert introduced Mela Garcia and Jen Cole from Sierra View Library to present the Youth Services and Library Events update.

Ms. Garcia and Ms. Cole presented the PowerPoint presentation included in the packet. They explained this presentation is adapted to fit each outreach and provides information on library resources. They provided detail to most resources included in the slides for the Trustees to have a better understanding of the resources and access available to library card holders. They also provided stories and updates on recent programs and outreaches done by Sierra View Library staff.

YSLE Librarian Judy Hansen informed the Board that the survey discussed at the last meeting had gone out to over 2,500 Summer Reading Program participants and that they planned on sending it out again. Ms. Hansen noted some information on the most current preliminary results and initial comments included in the email attached to the YSLE report in the packet.

Upon questioning by the Board, Ms. Weinert stated the Library System is looking at strengthening bonds with local organizations so that when partnering for events, both the Library and the organization are benefitted through the promotion of that event.

f. TACCHINO TRUST UPDATE

Director Scott noted no expenditures for August and the Library System is awaiting Capital Improvement Project determination for next fiscal year for the Sparks and Northwest Reno Library updates.

g. BOARD TASK REPORT UPDATE

Director Scott noted the combination of several items, to include:

- Dr. Rebori visit with the Leadership Training update (October 2019).
- The Security Update will be reported in November 2019.
- Children's card is waiting for the completion of library card signup.
- Metrics tasks are being postponed to May 2020 so the Library can provide a full year's report.

Upon questioning by Chair Holland, Trustee Parkhill requested the Knitting/Crochet update be added to next month's agenda as he received more information and has more research to conduct before bringing it back.

7) STAFF ANNOUNCEMENTS

Assistant Library Director Joan Dalusung noted that hosting a (National Library Association) conference of this nature takes a large amount of staff involvement. She noted key contributors to include: Kristin Ryan, John Crockett, Brenda Owens (registration chair), Andrea Tavener, Nancy Keener and team (technology), and John Andrews (conference logo). She stated that the conference runs Sunday and Monday and the libraries will remain open with creative staffing schedules so staff can attend. She invited the Board to attend the conference and let them know the schedule was available on the website.

8) PUBLIC COMMENT

Tom Feeney thanked the Board for acknowledgement.

9) BOARD COMMENT

Trustee Stoess requested October 2019 Board meeting to include an agenda item for discussion regarding the Board taking a stance against the MacMillan embargo (discussed during the Library Director's and Collections Reports) together rather than opposing it as an individual. She said the Trustees would have time to fully review the information presented between now and then. She also stated the Nevada Independent (John Ralston's digital newspaper) provide terrific coverage throughout the state for the Drag Queen Story Time at Sparks Library and suggested they be added to the media list for next year's event.

Vice-Chair Marsh requested to agendaize the Library Director evaluation at the October 2019 Board meeting. She volunteered herself and Trustee Parkhill to create an adhoc committee to work together between now and the October meeting to determine the metrics that they will be recommending for the Board to adopt at the October 2019 meeting. Trustee Parkhill agreed to join the adhoc committee created for this task.

Chair Holland stated that in review of the Bylaws, they state that the Board approves the Library Budget; however, the County actually provides the Library budget. Discussion of this item resulted in the Bylaws to be changed from “approved” to “acknowledged” in the 2020 update and Director Scott will be presenting budget information to the Board in the October 2019 Board meeting. He also requested that the Board Task report include a regular update on where the Library System is at in the process for preparing to renew the 2024 Tax initiative

10) **ADJOURNMENT**

Chair Holland adjourned the meeting at 5:41 pm.